

Members Present:

1. Call to order –President Kristi Ventzke
 - a. Attendance: Diana Weber, Jess McKay, Kat Roemmich, Sara Kapp, Kristi Ventzke, Katrina Strasner, Kristen Wentz, Brooke Biederstedt

2. Secretary’s Report –
 - a. Review and approve previous meeting minutes (6.16.2023)
 - i. Motion: Sara Kapp
 - ii. Second: Kat Roemmich
 - iii. Discussion: none
 - iv. Motion Passed

3. Treasurer’s Report – Jessica McKay
 - a. Investment account update
 - i. Money has been transferred. Just over \$63,000. Ready for us to take out middle of March.
 - b. IRS status: 501(c) update
 - i. Payment was made to Brady Martz for document preparation.
 - ii. Jess reviewed questions proposed by Brady Martz

4. Budget for 2024 Conference
 - a. Needs approval
 - b. Increase Exhibitor Hall Cost to \$200
 - i. Motion: Kat
 - ii. Second: Brooke
 - iii. Discussion: increase is indicated in budget O9
 - iv. Motion Passed
 - c. Increase Conference Registration Fees to:
 - i. Early \$225
 - ii. Registration \$235
 - iii. Preconference single day \$95
 - iv. Friday single day \$95
 - v. Full Days \$120
 1. Motion: Sara
 2. Second: Jess
 3. Discussion: increase is indicated in budget in the notes on O4
 4. Motion Passed

5. Social Media
 - a. Roles



- b. CEU request via messenger
6. Board Members
 - a. Kristi Ventzke, President
 - b. Brooke Biederstedt, President Elect
 - c. Jessica McKay, Treasurer
 - d. Kat Roemmich, Parent Representative
 - e. Christine Litzinger, Director at Large
 - f. Emily Althoff, Director at Large
 - g. Sara Kapp, Director at Large
 - h. Kristin Wentz, Director at Large
 - i. Katrina Strasner, Director at Large
 - j. Debbie Svobodny-
 - i. needs to be appointed
 - k. Diana Weber, Ex Officio
 - l. Open board of director positions – 3
 - m. Open officer positions
 - i. Past president
 - ii. Secretary
 7. 2024 Conference
 - a. Conference Committee Co-Chair: Kristi/Sara
 - b. Standards Committee Chair: Brooke, President Elect
 - c. Nominating Committee Chair:
 - d. Membership Committee Chair:
 - e. Public Relations Committee Chair:
 8. Additional Business
 9. Adjourn

NDFBSA Board & Committee Meeting Schedule (3rd Friday of the month). All meetings are TEAMS meetings unless other specified

- Board Retreat TBD in June
- July 21st Conference Committee mtg 10-2
- August 18th Conference Committee mtg 10-12/board mtg 12-2
- September 15th Conference Committee mtg 10-2

MISSION OF THE NDFBSA

Believing that all families have inherent strengths and can best be served in their own environment, the North Dakota Family Based Services Association is committed to investing in the preservation and affirmation of families through: Advocating the development and expansion of family based services; Promoting a family-based philosophy throughout North Dakota and Providing forums for education, networking, policy development and support.



- October 20th Conference Committee mtg 10-12/board mtg 12-2
- November 17th Conference Committee mtg 10-2
- December 15th Conference Committee mtg 10-12/board mtg 12-2
- January 19th Conference Committee mtg 10-2
- February 16th Conference Committee mtg 10-12/board mtg 12-2
- March: in-person Conference Committee mtg in Fargo at Holiday Inn to finalize everything date TBD
- April 9th-12th Conference Week

Future NDFBSA Conference Dates:

- March 31st to April 6th, 2025 – contract signed with Holiday Inn
- March 23rd to March 27th, 2026 – date held with Holiday Inn
- March 29th to April 2nd, 2027 – date held with Holiday Inn
- March 27th to March 31st, 2028 - date held with Holiday Inn
- April 9th to April 13th, 2029 – date held with Holiday Inn
- April 1st to April 5th, 2030 – date held with Holiday Inn

MISSION OF THE NDFBSA

Believing that all families have inherent strengths and can best be served in their own environment, the North Dakota Family Based Services Association is committed to investing in the preservation and affirmation of families through: Advocating the development and expansion of family based services; Promoting a family-based philosophy throughout North Dakota and Providing forums for education, networking, policy development and support.